



Henry Chichele Primary School

Providing Remote Education - Information for Parents

January 2021

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

For the first day or two, children will be set tasks to complete on Microsoft Teams. These tasks will reflect the most recent and current learning taking place in the classroom. These tasks should be completed on the day and submitted back to the teacher for feedback through the Teams platform.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, physical education will focus on promoting children's activity levels in as many ways as possible. Challenges may be set in order to encourage children to get moving and resources from external sources will be used for children to watch and respond to. It is not possible to teach our usual physical education curriculum remotely.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours
Key Stage 2	4 hours

Time spent watching introductory and explanatory videos counts within these timings as well as the time spent completing activities. This time is expected to be spread out over the day and not completed all at once.

Accessing remote education

How will my child access any online remote education you are providing?

Children have access to their own Microsoft Teams accounts through the Office 365 portal. This platform will allow children access to Microsoft programmes in order to complete learning tasks.

If children do not have access to their accounts, parents should make contact with the school office on 01933 352850 in order to request a password reset.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

In the first instance, the school will provide printed materials. These will be available to collect, or if requested, can be delivered by school staff. When completed, this work should be returned your child's class teacher. If you have access to the internet but no suitable device for working, then photos could be taken of the work and emailed to your child's class teacher. Email addresses for teachers can be found on the [school website](#).

The school has a small supply of laptops that are available to be loaned to pupils who do not have access to suitable devices. When isolating, if your child does not have access to a suitable device, please contact the school office in order to request loan of a school laptop.

Similarly, if children do not have access to the internet at all, we can provide access to a dongle. Please make contact with the school office in order to inform us and we will support you to access this.

The office can be contacted on 01933 352850.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live teaching (online lessons) through Microsoft Teams. Key Stage 2 classes will provide at least two online sessions a day. These will usually be English and Mathematics. Key Stage 1 classes will use online sessions in order to provide isolating children the opportunity to communicate with their peers.
- Pre recorded videos will be used in Reception and Key Stage 1 in order to provide children the opportunity to learn at home at their own pace.
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Textbooks and reading books pupils have at home (when appropriate)
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips.
- Long-term project work and/or internet research activities
- Assignments will be set on Microsoft Teams which children will be required to complete. Once complete, these assignments will need to be 'turned in' so that the teacher can give feedback on them.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

If children are well enough, we expect children to engage with remote learning with the same effort and respect that they would if they were in school. Tasks should be completed to the best of their ability and feedback acted on.

A suggested timetable will be supplied by the class teacher on Teams. However, we understand that children will need to adapt this to suit the family needs and potential sharing of equipment and work spaces.

It is strongly recommended that children are given timed sessions to work and break, as they would at school. You should expect your child to work similar times to our normal school day.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

When your child completes a task, they will be expected to upload it to the Teams portal. Their teacher will then read, assess and respond to this submission. Ideally, children will upload tasks as they complete them. The teacher will check at the end of each day.

Teachers are able to monitor when assignments have been viewed by your child. This will be an indication that they are working on them. Once complete, they should be turned in and the teacher will receive a notification of this.

If the expected number of activities have not been turned in by the end of the week, the class teacher will make a phone call to parents to discuss any support that is required in order for children to engage in the work.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Children can expect to receive feedback through Microsoft Teams on each assignment they turn in. If children are unable to use the platform for any reason, parents can submit photographs or scans of work to the teacher via email. Email addresses can be found on the [school website](#).

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Teachers will be mindful of the children that may require extra support to complete work from home. Activities that are set on Teams will take account of children's abilities.

Where necessary, after remote live sessions, teachers will ask certain children to stay after the taught session to ensure that specific children fully understand the learning and provide further support if required.

In some circumstances, interventions that would normally be in place in school will be able to be taught remotely too. Class teachers will make contact with parents of children where this can take place with details of when these sessions can be arranged.

If you believe your child requires further support, you should contact your child's class teacher in the first instance. You may then feel it necessary to contact the Inclusion Manager (Mrs. O'BrienJones) if you require further support.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In this instance, the provision is likely to be similar to that described above. However, it is likely that more live sessions will be available as isolating children will be able to access the classroom environment with ease. Assignments to complete will still be set on Microsoft Teams and will be expected to be turned in when completed.